

**CITY AND COUNTY OF HONOLULU
NOTICE TO PROVIDERS
OF
PROFESSIONAL SERVICES
Fiscal Year 2018**

PURPOSE:

Pursuant to Hawaii Revised Statutes ("HRS"), §103D-304, the City and County of Honolulu is publishing this notice to invite persons engaged in providing professional services to submit current statements of qualifications and expressions of interest in anticipation of the needs of various City Departments for the Fiscal Year 2018.

The City will prepare a "list" of qualified consultants for each category of professional service to be utilized throughout the fiscal year.

MATERIALS TO BE SUBMITTED:

Firms/Persons shall provide PDF files of all materials being submitted. PDF attachments shall be no larger than 3.0 MB per attachment. Emails shall not exceed 20 MB. All PDFs shall be printable on standard size paper.

ALL SUBMITTALS (regardless of Department) shall:

1. Be emailed to professionalservices@honolulu.gov
2. Clearly IDENTIFY THE COMPANY OR PERSON SUBMITTING THE MATERIALS
3. Clearly IDENTIFY THE CATEGORY OF INTEREST
4. Clearly IDENTIFY THE DEPARTMENT you intend to submit for

SUBMITTAL LOCATION:

ALL MATERIALS TO BE SUBMITTED (regardless of Department) shall be emailed to:
professionalservices@honolulu.gov.

NO HARD COPIES, CDs, OR FACSIMILES SHALL BE ACCEPTED.

SUBMITTAL DEADLINE:

No later than 4:30 p.m. on April 28, 2017.

Submittals received after the above deadline that meet all applicable criteria will be accepted, but will not be reviewed until all qualifications submitted by the specified deadline have been reviewed.

QUESTIONS:

If there are questions, please call (808) 768-5535 or email: professionalservices@honolulu.gov.

A handwritten signature in dark ink, appearing to read "Michael A. Hui".

For Nelson H. Koyanagi, Jr.
Director of Budget and Fiscal Services
City and County of Honolulu

Published on the web: April 4, 2017

ANTICIPATED REQUIRED PROFESSIONAL SERVICES
FOR FISCAL YEAR 2018

Professional services categories are listed per Department, however, all categories may be used by any City department. The City is not limited to the examples of work provided under each category. Please see the submittal requirements listed herein per Department.

I. DEPARTMENT OF DESIGN AND CONSTRUCTION (DDC)

Categories without State of Hawaii License Requirements

- 1. ARCHAEOLOGY, GS-0193** – Investigations, mitigation plans, monitoring, etc.
- 2. COMMUNITY PLANNING, GS-0020**
 - A. Planning – community plans, master plans, site assessment and selection, feasibility studies and analysis, watershed plans, environmental documents, land use permit processing, regulation studies, code development.
 - B. Land Use and Urban Design Planning, including arts and cultural districts, historic preservation, and wayfinding systems.
 - C. Housing Studies and Analysis, including support and implementation of Housing First program.
 - D. Transit-Oriented Development.
 - E. Bus Route Planning.
 - F. Community Outreach, Education and Graphic Communication – various topics, including National Pollutant Discharge Elimination System (NPDES) permit related outreach, etc.
- 3. ECONOMIC ANALYST, GS-0110** – Development of guidelines and economic and financial review of requests for proposals and submitted proposals.
- 4. ENVIRONMENTAL ENGINEERING, GS-0819**
 - A. Environmental Engineering¹ – air quality studies; water quality and ground water monitoring studies, including sampling, testing, and modeling; oceanographic studies, including temperature, currents, dilution, etc.; energy audits and conservation; NPDES permitting; preparation of NPDES manuals, guidelines and plans; total maximum daily load (TMDL) waste load allocation studies; State Department of Health Section 401 Water Quality Certifications, U.S. Army Corps of Engineers Section 404 Permits, etc.
 - B. Environmental Planning – phase 1 and 2 site assessments and other environmental investigations.
 - C. Hazardous Materials Investigation, Testing and Abatement; Facility Closure and Clean-Up – dust, mold, heavy metals, asbestos, contaminated soil mitigation, etc. (Note: Hawaii Department of Health certifications for asbestos activities are preferred and may be required for specific projects.)
- 5. GENERAL ENGINEERING, GS-0801**
 - A. Project Management¹ – project oversight, project coordination, contracting, administrative processing, project cost estimating and budgeting, project scheduling, project tracking, public meetings, services during bidding and construction, coordination with other agencies and departments as necessary.
 - B. Program Management – develop long-range plans and manage comprehensive capital improvement programs for large municipal infrastructure systems (including wastewater collection and treatment facilities, storm water facilities, and transportation system

- programs); program budgeting, scheduling, and tracking, process development, etc.
- C. Americans with Disabilities Act (ADA) Compliance – compliance with regulatory requirements of the ADA, site survey and assessments, technical assistance, etc.

Categories with State of Hawaii License Requirements, HRS Chapter 464 (license type and class indicated)

6. ARCHITECTURE, GS-0808

- A. Planning and Design (AR) – master plans; buildings; offices; interior architecture, including space planning and modular furniture design; fire & police stations; recreational facilities, including passive & active parks, golf courses, comfort stations, community centers, and lifeguard towers; zoo facilities; corporation yards; operations centers; maintenance facilities; laboratory facilities; group homes & shelters; cultural facilities; performing arts facilities; historic preservation; ADA improvements; Leadership in Energy and Environmental Design (LEED) certified buildings, etc.
- B. Construction Management Architecture^{2,3,4} (AR) – buildings; offices; interior architecture, including space planning and modular furniture design; fire & police stations; recreational facilities, including passive & active parks, golf courses, comfort stations, community centers, and lifeguard towers; zoo facilities; corporation yards; operations centers; maintenance facilities; laboratory facilities; group homes & shelters; cultural facilities; performing arts facilities; historic preservation; ADA improvements; Leadership in Energy and Environmental Design (LEED) certified buildings, etc.

7. CIVIL ENGINEERING, GS-0810

- A. General Civil¹ (PE-Civil) – site improvements, parking, fuel stations, vehicle washing facilities, etc.
- B. Coastal Engineering¹ (PE-Civil) – sediment transport, shoreline protection, beach erosion studies, etc.
- C. Hydraulics¹ (PE-Civil) – drainage improvements, sewer lines, pipe assessment and rehabilitation, flood control, outfall improvements etc.
- D. Storm Water Quality Improvements¹ (PE-Civil) – best management practices (BMPs); low impact development BMPs; training for storm water quality programs; inspections for storm water quality programs; storm water pollution prevention plan preparation; spill prevention, control, and countermeasures preparation; geographic information system design, implementation, and data collection; vehicle wash facilities, including wash facilities for refuse trucks; etc.
- E. Transportation Planning (PE-Civil) – environmental studies and documentation, etc.
- F. Transportation Engineering¹ (PE-Civil) – traffic studies, intersection improvements, bikeways and bike paths, traffic control measures, bus bays and pads, etc.
- G. Roadway¹ (PE-Civil) – new roads, road widening, roadway condition assessments, etc.
- H. Street Rehabilitation and Reconstruction¹ (PE-Civil).
- I. Sidewalk Improvements¹ (PE-Civil).
- J. Curb Ramps¹ (PE-Civil) – compliance with regulatory requirements of the ADA, site survey and assessments, technical assistance, etc.
- K. Bus Stop Site Improvements¹ (PE-Civil).
- L. Guardrail Improvements¹ (PE-Civil).
- M. Construction Management Civil^{2,3,4} (PE-Civil) – sidewalks, parking lots, curb ramps, play courts, site improvements, drainage improvements, storm water quality improvements including LID BMPs, sewer lines, flood control, bikeways, bus bays/pads, roadways, curb ramps, traffic improvements, bridges, retaining walls, highway structure improvements, road improvements, road assessment and rehabilitation, guardrail improvements, bus stop site improvements, cured-in-place pipe lining, micro tunneling, golf courses, zoo facilities, etc.

- N. Earth Slide and Rock Fall Mitigation¹ (PE-Civil) – Geotechnical engineer with recent experience must be prime consultant or sub-consultant.
- O. Geotechnical Investigations & Design¹ (PE-Civil) – deep and shallow foundations, earth movement, slope stability analysis, slide potential, hazard mitigation, etc.
- P. Construction Services Geotechnical⁴ (PE-Civil) – deep and shallow foundations, etc.
- Q. Wastewater Systems¹ (PE-Civil) – collection, treatment, disposal, and reuse facilities, including pump stations and force mains; facility planning; pilot and demonstration studies; pre-treatment studies; condition assessments; etc.
- R. Construction Management Wastewater Systems^{2,3,4} (PE-Civil) – collection, treatment, disposal, and reuse facilities, including pump stations and force mains.
- S. Solid Waste Collection and Disposal¹ (PE-Civil) – solid waste facilities master planning and design; sanitary landfill site selection studies, design, monitoring and closure; landfill gas control and energy recovery; biosolids reuse; solid waste energy recovery; solid waste material recovery and recycling; landfill closure testing, monitoring, reporting; etc.
- T. Construction Management Solid Waste Collection and Disposal^{2,3,4} (PE-Civil) – solid waste collection, reuse, recycling, and disposal facilities and systems, including biosolids reuse; landfill development, expansion, closure, etc.

8. ELECTRICAL ENGINEERING, GS-0850

- A. Planning and Design (PE-Electrical) – street lighting, park indoor and outdoor lighting, facilities power/lighting, traffic signal technology, fire alarm systems, back-up power systems, wastewater plant controls and automation, supervisory control and data acquisition (SCADA) systems, security cameras and access control systems, renewable energy projects, etc.
- B. Construction Management Electrical^{2,3,4} (PE-Electrical) – street lighting, park indoor and outdoor lighting, facilities power/lighting, traffic signal technology, fire alarm systems, back-up power systems, wastewater plant controls and automation, SCADA systems, security cameras and access control systems, renewable energy projects, etc.
- C. Energy Services (PE-Electrical) – energy audits and studies, performance contracting, workshops, commissioning and retro-commissioning, etc.
- D. LEED Commissioning Electrical (PE-Electrical, LEED Accreditation).

9. LAND SURVEYING, GS-1373 (LS) – topographic, boundary, and parcel maps; shoreline certifications, etc.

10. LANDSCAPE ARCHITECTURE¹, GS-0807 (LA) – master plans, landscape plans (including hardscape), irrigation, etc.

11. MECHANICAL ENGINEERING, GS-0830

- A. Planning and Design (PE-Mechanical) – air conditioning, elevators, pumps, facilities systems, plumbing, fire protection, fuel storage tanks, etc.
- B. Construction Management Mechanical^{2,3,4} (PE-Mechanical) – air conditioning, elevators, pumps, facilities systems, plumbing, fire protection, fuel storage tanks, etc.
- C. Energy Services (PE-Mechanical) – energy audits and studies, performance contracting, workshops, commissioning and retro-commissioning, etc.
- D. LEED Commissioning (PE-Mechanical, LEED Accreditation).

12. REAL PROPERTY APPRAISAL (CGA or CRA) – valuation and/or market analysis for acquisition, condemnation, and/or disposition of all types of real property.

13. STRUCTURAL ENGINEERING

- A. Structural (PE-Structural) – structures, revetments, foundations/barriers, pole

- structures, utility structures, recreational facilities, play courts, rigid pavement, piers, local barriers, special inspection, forensics, etc.
- B. Bridge Inspection Engineer (PE-Structural) – bridge inspection. (Personnel must meet FHWA team leader and bridge load rater qualifications, including but not limited to certification of training in Safety Inspection of In-Service Bridges by National Highway Institute, as identified in CFR 650 Subpart C, Section 309. A qualified underwater bridge inspection diver may also be required for the inspection team.)
 - C. Bridge Engineer (PE-Structural) – bridge rehabilitation, load limit restoration, and seismic upgrade design; scour evaluation, monitoring, and countermeasures.

***BRIDGE INSPECTION, INVENTORY AND APPRAISAL I & II, FY 2018, FEDERAL-AID PROJECT NOS. BR-NBIS(XX) will be funded by Federal Highway Administration Funds and City Funds and shall comply with all Federal, State of Hawaii Department of Transportation (HDOT), and City requirements. Please refer to Appendix A: FHWA Attachment for Federal Bridge Inspection Information.*

¹ *Documentation of Certified Professional in Erosion and Sediment Control™ qualification from EnviroCert International or a City-approved equivalent certification is preferred for projects that involve soil disturbance.*

² *Documentation of Certified Construction Manager (CCM) certification from the Construction Manager Certification Institute is required for qualification in any construction management category.*

³ *All Construction Management personnel assigned to work on DDC projects must provide a current certificate of completion for the “Inspector or Construction Management” training module of the City’s NPDES MS4 Annual Training program. Register at <http://training.cleanwaterhonolulutraining.com/> to access the training module. The certificates are valid for one year and the training must be repeated annually.*

⁴ *Documentation of Certified Inspector of Sediment and Erosion Control (CISEC) qualification from CISEC, Inc. or a City-approved equivalent certification is preferred for projects that involve soil disturbance.*

DDC SUBMITTAL REQUIREMENTS

Consultants interested in being listed by DDC as qualified in one or more of the service categories shall submit their qualifications as specified in this section. Do not use the submittal requirements for other departments that might be indicated elsewhere in this notice.

Submittals shall include PDF files of the following:

- A. Modified Standard Form 330 (r6/06) for each service category. Copies of the form may be downloaded from the Professional Services page at <http://www.honolulu.gov/pur/ps.html> or picked up from the Department of Design and Construction at 650 South King Street, 11th Floor, Honolulu, Hawaii 96813.

If preferred, one Modified Standard Form 330 may be submitted for multiple service categories; however, the PDF file shall not exceed 3.0 MB, whether it is for a single service category or for multiple service categories. Submit a single PDF file for each Modified Standard Form 330.

Do not include the Modified Standard Form 330 instructions (pages 1-6) in your submittal. The PDF file must include the completed signature blocks of the Modified Standard Form 330 (Part I, Section I and Part II, Section 12).

Any supplemental information, including promotional literature, company brochures, award certificates, proposed sub-consultants, team structure diagrams, etc., should be incorporated into Part I, Section H of the Modified Standard Form 330. Promotional materials or descriptive literature are not necessary, but will be accepted if included in Part I, Section H of a PDF file meeting the 3.0 MB size limit, whether for a single service category or for multiple service categories.

- B. Completed FY18 Service Category Checklist indicating the service categories for which you wish to be considered (available from the Professional Services page at <http://www.honolulu.gov/pur/ps.html>). Submit one 8½X14 PDF file of the checklist per consultant. Confirmation of the checked service categories you have qualified for will be mailed back to you within one month after the deadline or receipt of your submittal, whichever is later.

- C. Transmittal Letter dated and signed by an authorized representative of the firm.

Requests to Re-Use last year's Statement of Qualifications (SOQ) will be accepted for FY18. Such requests shall be made by submitting a completed FY18 Resubmittal Request form letter available from the Professional Services page at <http://www.honolulu.gov/pur/ps.html> and a completed FY18 Service Category Checklist. Note that requests to re-use submittals will only be accepted if the consultant submitted a complete and compliant SOQ for FY17. A Resubmittal Request Form will not be accepted two years in a row.

II. DEPARTMENT OF EMERGENCY MANAGEMENT (DEM)

1. Community Planning, GS-0020
2. Civil Engineering , GS-0810
3. General Education and Training, GS-1701
4. Education Program, GS-1720
5. Public Health Educator, GS-1725
6. Education Research, GS-1730

DEM SUBMITTAL REQUIREMENTS

Please see the Submittal Requirements Section on Page 15-16.

III. DEPARTMENT OF PARKS AND RECREATION (DPR)

Horticulture, GS-437 series:

1. Pruning/Removal. Shall be certified by one of the following: CA, BCMA or RCA.
2. Tree Protection Plan. Shall be certified by TRAQ and one of the following: CA, BCMA, RCA, or LA.
3. Tree Assessment Reporter. Shall be certified by TRAQ and one of the following: CA, BCMA or RCA, or LA.
4. Root Pruning/Trenching. Shall be certified by TRAQ and one of the following: CA, BCMA or RCA or LA.
5. Tree Planting/Landscape/Maintenance.* Shall be certified by one of the following: LICT, CA, BCMA or RCA.
6. Large Tree Planting/Relocation**. Shall be certified by one of the following: LICT, CA, BCMA or RCA.

*Tree Planting - plant using small tools and equipment

**Large Tree Planting - requires specialized equipment for planting and relocation

Definitions:

CA - International Society of Arboriculture, Certified Arborist--

BCMA - International Society of Arboriculture, Board Certified Master Arborist-

RCA - American Society of Consulting Arborists, Registered Consulting Arborist-

TRAQ - International Society of Arboriculture, Tree Risk Assessment Qualified-

LICT - Professional Landscape Network (PLANET), Landscape Industry Certified Technician

LA - Landscape Architect

Applicants shall apply for each category, and will be evaluated separately in each category.

DPR SUBMITTAL REQUIREMENTS

Consultants, in addition to following the Submittal Requirements Section on Page 15-16, shall provide completed Qualified Arborist Application(s) for each desired sub category (eg. Tree Installation and Maintenance, Tree Protection Plan, etc.) and/or completed Qualified LICT Application. Each form shall be submitted per individual and not per company. All forms referenced herein are available at <http://www.honolulu.gov/pur/ps.html>.

ALL MATERIALS shall be emailed to: professionalservices@honolulu.gov. NO HARD COPIES, CDs, OR FACSIMILES SHALL BE ACCEPTED.

IV. HONOLULU FIRE DEPARTMENT (HFD)

1. Physiology, GS-0413
2. Toxicology, GS-0415
3. Dietician and Nutritionist, GS-0630
4. Occupational Therapist, GS-0631
5. Physical Therapist, GS-0633
6. Industrial Hygiene, GS-0690
7. Consumer Safety, GS-0696
8. Safety Engineering, GS-0803
9. Fire Prevention Engineering, GS-0804
10. Materials Engineering, GS-0806

HFD SUBMITTAL REQUIREMENTS

Please see the Submittal Requirements Section on Page 15-16.

ALL MATERIALS shall be emailed to: professionalservices@honolulu.gov. NO HARD COPIES, CDs, OR FACSIMILES SHALL BE ACCEPTED.

V. HONOLULU POLICE DEPARTMENT (HPD)

1. General Biological Science, GS-0401
 - Reaccreditation of the DNA laboratory and accreditation of other units by the ANSI-ASQ National Accreditation Board/Forensic Quality Sciences or the American Society of Crime Laboratory Directors Laboratory Accrediting

- Board.
 - Private DNA laboratories to conduct DNA analysis on priority casework or for methodologies not currently done in the HPD laboratory.
- 2. Electronic Engineer, GS-855
 - Maintenance of the existing, recently purchased analytical instruments and information management systems utilized in the laboratory.
- 3. General Physical Science, GS-1301
 - Calibration and/or cleaning of instruments and fume hoods used in the laboratory.

HPD SUBMITTAL REQUIREMENTS

Please see the Submittal Requirements Section on Page 15-16. ALL MATERIALS shall be emailed to: professionalservices@honolulu.gov. NO HARD COPIES, CDs, OR FACSIMILES SHALL BE ACCEPTED.

VI. DEPARTMENT OF INFORMATION TECHNOLOGY (DIT)

Computer Science, GS-1550

- Oracle, Microsoft SQL, IBM DB2 Database Design, Upgrade Planning and Implementation, Database Management, Integration and Application Development
- Internet and E-Commerce – Application design, and development
- Web Content Management
- Electronic Document Management System
- Programming – Mainframe Including COBOL, IMS, CICS, TANSFORM and other programming services (Please specify area of expertise)
- Web Applications – Design and Development
- GIS-Geographic Information Systems
- Workflow Management
- Asset Management-Integration, Implementation, and Consultant Services
- Network Support – WAN/LAN/Wireless
- Infrastructure Support Including Infrastructure design and support services, MS server Upgrade and Migration support services, Infrastructure Planning and management
- Wireless Communications
- 800MHz Radio Support and Maintenance
- Telecommunications: Network Engineering and Support
- MS Exchange/Windows 2000/2003 server and desktop operating systems upgrade planning and implementation
- Open Source software engineering & support, including Linux, J2EE, and related software
- Help Desk - Includes Call Center
- Information Security and Data Protection - Includes Cyber Security Management, Security Administration Services, Intrusion Protection and Audit Tracking Services, Internet Security Management
- Disaster Recovery Management Services
- z/OS Consultant Services
- pSeries Consultant Services
- AIX/UNIX Consultant Services

- VOIP Solutions
- Access Control, Monitoring and Security Systems
- Lease Administration
- Telecommunications business development, planning and management
- Radio Coverage Analysis
- Microwave Path Analysis and Back Haul methods including Digital Cross-connect Systems (DCS), multiplexers (including channel banks), SONET and Loop Protection Switches.
- IBM WebSphere Technology
- Website design and development consulting services
- SOA/WS design and development consulting services
- IT Portfolio and Project Management
- Engineering Planning and Design – Architectural/Engineering design, project management or construction management teams for hardened communication facilities.
- Storage Area Networking – Storage, Switch Configuration, and Fabric Network Design
- IBM Rational Technology
- Enterprise Architecture
- Planning and design of an integrated safety and security video surveillance and monitoring system for transit vehicles and transit facilities.
- Professional IT Services not listed above (Please specify area of expertise)

DIT SUBMITTAL REQUIREMENTS

Please see the Submittal Requirements Section on Page 15-16. ALL MATERIALS shall be emailed to: professionalservices@honolulu.gov. NO HARD COPIES, CDs, OR FACSIMILES SHALL BE ACCEPTED.

VII. DEPARTMENT OF CORPORATION COUNSEL (COR)

Corporation Counsel invites licensed attorneys to submit Statements of Qualifications and Expressions of Interest for evaluation. Those private attorneys who are deemed qualified will be included on a list from which special deputies corporation counsel, special counsel, and legal consultants will be selected by the Corporation Counsel to provide necessary legal services.

The following are the areas of law in which such services may be required by the Corporation Counsel during the period of July 1, 2017, to June 30, 2018:

- Administrative Law
- Appellate Practice
- Anti-trust
- Bankruptcy/Receivership
- Business Law, including Contract Law, Contract Negotiations, Corporate Law, and Business Transactions
- Civil Rights
- Collections/Foreclosures
- Litigation, including Complex Civil Litigation and Class Action
- Constitutional Law
- Condemnation
- Construction Law including Construction Litigation

- Criminal Law
- Election Law
- Employment Law, including Employee Benefits
- Energy Law
- Environmental Law, including Clean Water Act, Clean Air Act, HEPA/NEPA Regulatory Compliance & Enforcement, Solid Waste Management, Environmental Attributes, and Storm Water Management
- Probate, Estates and Trusts, including Guardianships
- Government Contracts & Procurement, including bid protests, State & Federal Procurement
- Government Ethics
- Health Law
- Information and Computer Technology
- Insurance
- Intellectual Property
- Labor
- Law Enforcement
- Maritime Law
- Plaintiffs Qui Tam
- Project Labor Agreements
- Public Benefits Law, including ADA
- Public Financing, including Bond Counsel, Investment Banking, and Financing Leases
- Public Utilities Law
- Real Property, including Financing, Development, Land Use Entitlements & Transactions
- Securities Law
- Tax
- Telecommunications
- Tort Law, including Products Design, Construction Liability, Personal Injury, Products Liability, Design Defects, and Professional Malpractice,
- Transportation Law, including Mass Transit, Transit Financing, Land Use Entitlements
- Water Law
- Workers' Compensation

COR SUBMITTAL REQUIREMENTS

Forms are available for download at <http://www.honolulu.gov/cor>. Corporation Counsel's General Policy Regarding Waiver of Conflicts is also available at that website or upon request; however, the decision as to whether to waive a conflict of interest will depend on the facts of that particular situation and is in the sole discretion of the Corporation Counsel. Attorneys from the same law firm wishing to be considered must submit separate statements. Attorney statements may also include areas not listed.

ALL MATERIALS shall be emailed to: professionalservices@honolulu.gov. NO HARD COPIES, CDs, OR FACSIMILES SHALL BE ACCEPTED.

VIII. DEPARTMENT OF TRANSPORTATION SERVICES (DTS)

1. Civil Engineering, GS-810:

Civil - Transportation Studies (traffic studies, community plans, feasibility studies and analysis, etc.). Transportation Planning including Environmental Studies, Multimodal Studies, Parking Studies, Traffic Impact Studies, Congestion Mitigation Studies, Traffic Circulation Studies, Short-range Transportation Planning, Transportation Forecasting, Livable and Sustainable Transportation Studies and Master plans for transit operations and maintenance facilities. Site assessment and selection, feasibility studies and analyses, land use and urban design plans, environmental documents, land use permit processing, regulations studies to support development of public transit facilities.

Planning Studies including but not be limited to:

- Date Street Bikeway Bridge Study
- Haleiwa Multi-use Path Study
- Ala Wai Boulevard/McCully Street Improvements
-

Civil – Transportation Design (intersection improvements, bikeways and bike paths, traffic control measures, etc.).

Design projects including but not be limited to:

- Traffic Improvements at Various Locations (TIVL)- Liliha Street
- Traffic Engineering Devices at Various Locations
- Safe Routes to School: Kailua Area

Civil – Transit Planning and Design – Master plans for transit operations and maintenance facilities in conformance with the American with Disabilities Act (ADA) improvements, physical security for transit facilities (including access control and security lighting), Leadership in Energy and Environmental Design (LEED) certified structures, bus stop site improvements, curb ramp, general (site improvements, parking, fuel stations, vehicle washing facilities, etc.) and sidewalk improvements. Public transit service planning, bus route structuring, Socio-economic analyses and community outreach to support public transit program and policy development.

Projects to include but not be limited to:

- Bus Stop ADA Access Improvements
- Bus Stop Pad Improvements
- Bus Stop Site Improvements
- Pedestrian – Transit Connections

Civil – Construction Management (sidewalks, parking lots, curb ramps, site improvements, drainage improvements, storm water quality improvements, sewer lines, flood control, bikeways, bus bays/pads, roadways, curb ramps, traffic improvements, retaining walls, highway structure improvements, road improvements, road assessment and rehabilitation, guardrail improvements, etc.).

Projects to include but not be limited to:

- Hamakua Drive Bikeway Improvements Project**
- TIVL – Kupuna Loop Traffic Improvements Project**

*** Funded by Federal Highway Administration Funds and City Funds and shall comply with all Federal, State of Hawaii, and City requirements*

2. Civil Engineering, GS-810 and/or Electrical Engineering, GS-850

Civil or Electrical – Traffic Signal Design (plans, specifications and construction cost estimate). Consultant shall have experience in Traffic Signal design and be familiar with Federal Highway Administration (FHWA) requirements, current Manual on Uniform Traffic Control Devices (MUTCD), Americans with Disabilities Act Accessibility Guidelines (ADAG) requirements, Field electrical power, Grounding systems, Cable messengers, Joint pole requirements, Interconnect overhead and underground lines, Traffic Signal cabinets, Traffic Signal interconnect communication system, Electrical conduit installation, Curb ramp design, FHWA National Environmental Policy Act (NEPA) document (documented categorical exclusion), FHWA Environmental Engineering requirements, Traffic Management Plan, and Traffic Control.

Projects to include but not be limited to:

- Traffic Signal at Various locations
- Pedestrian upgrades at Various locations
- Traffic Signals and Signal Loops

Civil or Electrical – Traffic Camera Design (plans, specifications and construction cost estimate). Consultant shall have experience in Traffic Camera design and be familiar with: Federal Highway Administration (FHWA) requirements, Fiber optic design, Video Transmission over fiber optic and copper, IP Video (MPeG2, MPeG4, H.264), Field electrical power, Grounding systems, Cable messengers, Joint pole requirements, Fiber optic transmission overhead and underground lines, Ethernet switches and hub stations, Equipment cabinets, Traffic Signal interconnect communication system, Analog to Digital conversion, Electrical conduit installation, FHWA documented category exclusion, Traffic Management Plan, and Traffic Control.

Projects to include but not be limited to:

- Computerized traffic control systems at various locations

3. Audit Services, GS-0511

Certification of data reported in National Transit Database (NTD) regarding fixed route, demand response, and demand taxi services, including DTS sub-recipient services utilizing Federal Transit Administration (FTA) funds. Performance audit of the city bus system and special transit services (The Handi-Van).

DTS SUBMITTAL REQUIREMENTS

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IX. DEPARTMENT OF BUDGET AND FISCAL SERVICES (BFS)

Auditing, GS-0511

BFS SUBMITTAL REQUIREMENTS

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X. DEPARTMENT OF COMMUNITY SERVICES (DCS)

1. Psychology, GS-0180
2. Sociology, GS-0184

DCS SUBMITTAL REQUIREMENTS

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SUBMITTAL REQUIREMENTS

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3. Clearly IDENTIFY THE CATEGORY OF INTEREST
4. Clearly IDENTIFY THE DEPARTMENT you intend to submit for

All materials submitted which have not been clearly designated as proprietary shall become the property of the City and may be subject to public inspection in accordance with HRS §92F.

II. QUALIFICATIONS SUBMITTAL FORMAT

This submittal format is provided to assist you in assembling your Statement of Qualification.

CRITERIA	No. Of Pages
Introductory letter , including the name of the firm, the category the consultant is submitting for, number of years in the business, and office locations	2
1. Professional qualifications necessary for satisfactory performance of required services. The project manager must have experience in managing projects of similar nature and scope, and shall be a professional, licensed in the State of Hawaii unless otherwise stated herein. The project manager's resume must be included in the Appendix. The consultant shall designate experienced professional and technical staff to competently and efficiently perform the work, either through their own personnel or sub-consultants. The qualifications shall identify the project team composition, project leadership, reporting responsibilities, and address how sub-consultants will fit into the management structure. Resumes of key team members, limited to one page per person, must be included in the Appendix. Note: This information includes the qualifications of the individuals and sub - consultants, and a list of applicable past projects the consultant worked on. The selection is made on the team, and not just the prime consultant.	4
2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies.	3

The consultant shall include a list of all similar projects that the consultant worked on and successfully completed. Include the name, contact person and telephone number of the government and/or private agencies, and how cost control, quality of work, and schedule compliance issues were addressed.	
3. Capacity to accomplish the work in the required time. The consultant must demonstrate that sufficient knowledgeable staff is available and that any sub-consultant hired by the consultant is experienced and capable of performing the work. The consultant shall include a list of current projects, which shall include the start and estimated consultant contract completion dates of the projects.	3
4. Any additional criteria. <u>Submit any conflict of interest you may encounter in performing services for the City and County of Honolulu.</u> Innovative or Alternative Methods to Perform the Required Services, and Anticipated Concepts for Completion of the Project. Please indicate any innovative, unique or alternative methods that would be used to perform the required services.	2
TOTAL	14*
Appendix: Resumes of key personnel	1 pg/person maximum
Appendix: Company brochure (optional)	

*A page is considered to be letter size, printed on one side, single spaced, with characters no smaller than 12 point font. Additional information may be requested at our discretion.